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For DAQ Use Only

## Form RO-PER-003: Declaration of Responsible Official

Please see instructions on page 2 before filling out the form. This form must be received by DAQ with original ink signature(s), and therefore cannot be transmitted electronically.

### IDENTIFICATION

1. Source Name:	2. Source ID No.:
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This completed form, or a letter on company letterhead with original ink signature(s) containing this same information, must be submitted before the requested change or addition will be valid.

### OPTIONS

3. Select one of the options below:

I will assume the role of Responsible Official, with full scope of responsibilities for the certification of all communications, letters, reports, notifications, invoices, permits, and applications, for this operating permit. (Fill out contact information in #4 and sign below as New Responsible Official). I will replace this Responsible Official: \_\_\_\_\_

I am requesting an additional Responsible Official, with full scope of responsibilities for the certification of all communications, letters, reports, notifications, invoices, permits, and applications, for this operating permit. (Fill out contact information for the additional Responsible Official in #4.)

4. Responsible Official Contact Information (print or type):

Name:		
Company mailing address:		
City:	State:	ZIP:
Phone:	Fax:	
Email:		

DAQ's primary method of communication is via e-mail. All letters, reports, notifications, invoices, permits, and applications will be transmitted electronically unless otherwise required by regulation or law. If no e-mail address is provided, items will be sent via the U.S. Postal Service or Federal Express.

5. Pursuant to Clark County Air Quality Regulation 12.5.2.4 for Title V Operating Permits, or 12.1.3.6(a)(3) for Minor Source Operating Permits, I certify that, based on information and belief formed after reasonable inquiry, the statements and information in this document are true, accurate, and complete.

\_\_\_\_\_  
Signature of Current Responsible Official

\_\_\_\_\_  
Signature of New Responsible Official

\_\_\_\_\_  
Printed Name of Current Responsible Official

\_\_\_\_\_  
Printed Name of New Responsible Official

\_\_\_\_\_  
Title of Current Responsible Official

\_\_\_\_\_  
Title of New Responsible Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**All information above this line is required for this form to be considered complete. Duplicate sheet as needed.**

# Form Instructions

1. Provide the source name as it appears on the application. If a permit already exists for this operation, the source name should match the name on the permit.
2. Provide the Source ID (or permit) number as it appears on the permit.
2. Select the option corresponding to the nature of the request.
3. Print or type the name, corporate mailing address, phone and fax numbers, and email address of the Responsible Official.
4. In blue or black ink, sign the form as a current or new Responsible Official.